

F O N D S

SOZIOKULTUR

Antrag auf Förderung aus dem Programm „Profil: Soziokultur - Prozessförderung“

Project Title

Test

Project No.

2024 P5001

Applicant institution

If your address is a private address, please also add the private name that appears on the mailbox next to the one of your organisation to ensure smooth correspondence. Applicants must be at least 18 years old.

Fonds Soziokultur e.V.

ZIP code

53113

City

Bonn

Street and number

Weberstr. 59 a

Phone

022897144790

Mobile phone

E-mail

info@fonds-soziokultur.de

Website

Federal state

Nordrhein-Westfalen

Population of the municipality

bis 500.000

Contact person for the project

 She
 He
 None

Surname

Maxi

First name

Mustermann

Phone / Mobile phone

E-mail

Accessibility

Do you have special communication needs? How would you like to be contacted primarily by the Sociocultural Fund:

 By post

 By mail

 By phone

 By texting

 Other

Organisational/legal form

Only the following non-profit organisations are eligible to apply - a valid corporation tax exemption notice must be submitted. Provisional recognition is sufficient.

 Registered association (e.V.)

 gGmbH

 gUG

 charitable foundation

Year the initiative/organisation was
founded

Self-presentation

We would like to know something about you as an applicant. Please describe your initiative, your association, e.g. with goals, members, composition of the team, participating professions, formats, target groups, financing (financing through projects, annual regular funding or institutional funding from the public sector), etc.

You have 1.500 characters.

Previous experience

What special experience do you have in the socio-cultural field?

You have 1.200 characters.

1. The topic

The aim of Profil: Soziokultur (Profile: Socioculture) is to enhance and stabilise the profile of your organisation. With which main topic would you like to achieve these goals? (up to 4 selection options)

- | | |
|--|---|
| <input checked="" type="checkbox"/> Business model/search for funding | <input type="checkbox"/> New/modified public relations work |
| <input checked="" type="checkbox"/> Contact/strategies with politics/administration | <input type="checkbox"/> Networking/external co-operation |
| <input checked="" type="checkbox"/> Ecological sustainability | <input type="checkbox"/> Strategy development |
| <input checked="" type="checkbox"/> Internal workflows/collaboration/administrative management | <input type="checkbox"/> Change of legal form |
| <input type="checkbox"/> Digitalisation of internal processes | <input type="checkbox"/> Diversity/Inclusion in the team/awareness work |
| <input type="checkbox"/> Digital innovation in the offerings | <input type="checkbox"/> Accessibility in the workplace/projects |
| <input type="checkbox"/> Expansion of the target group | <input type="checkbox"/> Strengthening voluntary work |
| <input type="checkbox"/> Expansion of the audience | <input type="checkbox"/> Generation change |
| <input type="checkbox"/> Developing new formats/topics | <input type="checkbox"/> Recruitment of employees |
| <input type="checkbox"/> Spatial development/locations | <input type="checkbox"/> Professionalisation/further training of the team |
| | <input type="checkbox"/> Other |

How long have you been dealing with this topic?

We are new to the topic.

The topic has been on our minds for some time.

2. Need for change and relevance

Please explain the need for change for the selected key topics or the challenges for your organisation.

You have 2.400 characters.

3. Previous fundings

Has a process already been funded by Fonds Soziokultur as part of Profil: Soziokultur (Profile: Socioculture)? If yes, does the current topic follow on from this or please explain what is different from the funded process?

You have 1.500 characters.

4. Practical implementation

How do you plan to proceed? Please give a rough outline of your planned activities, e.g. development workshop with artists, further training in the area of accessibility, proving new offers, etc. Refer to the relevant items in the cost and financing plan.

You have 2.000 characters.

5. The team

Which people from your team (permanent employees, self-employed and/or volunteers) will be involved in the change process and in what role? You are welcome to name the people involved.

You have 2.400 characters.

6. Expertise

Will you involve external expertise in the change process? If already possible, name any speakers, institutions, project partners, stakeholders, etc. that you would like to request or have already requested.

You have 1.500 characters.

7. Expected outcome

What do you want to achieve with your project? Please differentiate between internal and external impact..

You have 1.500 characters.

8. Planned funding period

Projects may not start before July 15, 2024 (cost-relevant start: conclusion of binding contracts). Cooperation talks, search for sources of funding, agreements with potential artists may be carried out.

Start

15.07.2024

Completion

31.07.2026

Expenses

You may apply for the following expenses:

- Pro rata costs for permanent staff
- Part-time employees
- Fee costs
- Volunteer allowances/expense allowances
- Fees
- Fees for further training
- Up to 2,000 € travel expenses, e.g. for supra-regional collegial consultations

Please fill in the expenses of the entire process and not just the expenses you are applying for from Fonds Soziokultur.

Please round to full euros.

Only enter expenses and income that will later be incurred in euros: Non-cash/monetary benefits (e.g. voluntary work) may not be included in either the cost or financing plan.

Travel expenses may only be remunerated in accordance with the Federal Travel Expenses Act.

Only eligible expenses may be listed. The co-financing cannot be raised through other expenses (e.g. you finance the rent for the premises and apply for the rest from Fonds Soziokultur).

Please add the respective calculation basis to the personnel/fee expenses.

The calculation basis for permanent positions is the employer's gross amount plus the employer's social security contribution. Please state the number of hours or percentage of working time included in the process (as a monthly average).

For freelancers, state the trade (e.g. project management, choreography, graphics, etc.) and the fee rate (use a framework for fees from your umbrella organisation (e.g. BBK, BV Darstellende Künste, verdi) as a guide). The hourly rate for project management, artistic direction and project workshops should not be less than €40).

Please note that you must obtain at least three written comparative offers for all comparable services of EUR 1,000 or more. If persons/agencies have already been selected, please name them. These are then deemed to be approved by the Board of Trustees and comparative offers are no longer required.

How do you enter your costs?

Gross (not eligible for input tax deduction) Net (eligible for input tax deduction)

1. Permanent staff (employment subject to social security contributions)

Please indicate how many hours or percentage of the regular working hours were included in the project and according to which salary level (vergl. TVöD) the person is remunerated. The calculation is based on the employer's gross plus the employer's share of social security.

Designation	Working time for the project <i>(please specify if hours or percentage)</i>	Salary level	Total cost in EUR
Workshop (leader)	5	EG10	14.500,00 €
Subtotal permanent staff (Net)			14.500,00 €

Expenses

2. Fees (including volunteer allowances/expense allowances)

If the participating artists have already been determined, please name them. Please indicate how you calculated the fee (Euro hourly wage/weekly wage/daily wage) x calculated time expenditure.

Description	Fee rate	Total cost in EUR
Organisation fee symposium	40 €/h	8.000,00 €
translation / interpretation	30 €/h	4.000,00 €
Subtotal fee costs (Net)		12.000,00 €

Subtotal permanent staff/fee costs (Net)	26.500,00 €
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3. Material costs / Other expenses

Fees for further training or up to a maximum of 2,000 euros in travelling expenses. Other material expenses are not eligible.

Description	Cost in EUR
PAX	1.500,00 €
Subtotal materials (Net)	1.500,00 €

Total costs (Net)	28.000,00 €
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Financing

- Sponsors who simultaneously receive approved co-financing for the proposed project from the Federal Government Commissioner for Culture and the Media (BKM) or from an institution permanently funded by the BKM (e.g. from the Capital Cultural Fund, the Art Fund Foundation, the German Literature Fund, the Performing Arts Fund, the Prussian Cultural Heritage Foundation, the Federal Cultural Foundation, the Amateur Music Fund, the „Aller.Land“ funding programme, TRAFO - Models for Culture in Transition, etc.) are excluded from the application.
- Co-financing (at least 20% of the total budget) can be provided from own resources, revenues and/or third-party funds. Third-party funding is all funding/grants from private or public institutions (e.g. foundations, banks, state, municipality, etc.).
- Private donations, membership fees, reserves in the accounts should be entered under cash contribution. Sales revenues, ticket revenues, etc. under revenue.
- In the financing plan, only income may be calculated for which there will later be a verifiable movement of money. Non-cash benefits (e.g. voluntary work, free provision of own technology, free use of rooms, donations in kind, etc.) may not be included in the cost or financing plan.

Funding applied for from the Fonds Soziokultur	22.300,00 €
<i>A maximum of 80% (30,000 EUR) of the expenses listed by you, at least 5,000 EUR.</i>	
Income (e.g. admissions, sales revenues, etc.)	0,00 €
<i>Type of income (please specify a specific fee for participation fees)</i>	
You have 200 characters.	
Cash contribution	5.600,00 €
<i>Attention: If approved, this cash contribution must also be available for project financing, usually it cannot be reduced retrospectively!</i>	
Third-party benefits applied for in the following cases	0,00 €
Total approved third-party funding	0,00 €
Total financing	27.900,00 €

Space for possible further explanation of the cost and financing plan

You have 700 characters.

For further comments/information

You have 3.000 characters.

Conditions

I confirm that the information I have provided are complete and true. I will inform Fonds Soziokultur immediately about any relevant changes to the process and in particular its financing.

The applicant declares that he/she has not yet started the process and will not start before the conclusion of a funding agreement. If it becomes foreseeable that he/she will have to award contracts or incur expenditure before the funding agreement is concluded, he/she will apply to the Fonds Soziokultur for authorisation to start the measure early and give reasons.

I am aware that there is no legal entitlement to funding from Fonds Soziokultur. The Fund only grants funding on the basis of a funding agreement that is based on the description of the project and its calculation submitted by the applicant. If an applicant has brought about the decision of the Board of Trustees of Fonds Soziokultur by providing false information in these documents or in this application, Fonds Soziokultur may refuse all disbursements and reclaim funds already disbursed from the applicant.

I/We confirm that the own resources listed in this application are available as cash funds and will be contributed to the project by the applicant to finance project expenses.

The applicant agrees to provide the recipient of the application and/or its representatives with the data required for monitoring the success, documentation and evaluation of the funding programme in compliance with all relevant data protection legislation, as well as to participate in surveys, interviews and other data collection and to provide any other information required.

I agree and accept the terms and conditions of the Fonds Soziokultur.

I would like to be informed by e-mail about future calls for projects and activities of the Fonds Soziokultur. I am aware that I can withdraw this consent at any time. All you need to do is send a short e-mail to presse@fonds-soziokultur.de.

Fonds Soziokultur e.V.

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Fon 0228 | 97 144 790 oder 7911

Geschäftsstelle: Mechthild Eickhoff, Andrea Weiss

www.fonds-soziokultur.de

antrag@fonds-soziokultur.de

Funded by:



Die Beauftragte der Bundesregierung
für Kultur und Medien

Based on a resolution of the German Bundestag